



Ohio History Connection
 State Archives of Ohio
 Local Government Records Program
 800 E. 17th Avenue
 Columbus, Ohio 43211-2474
 614.297.2553
localrecs@ohiohistory.org
www.ohiohistory.org/lgr

OHIO HISTORY CONNECTION

OCT 18 2017

STATE AND LOCAL
 GOVERNMENT RECORDS

RECORDS RETENTION SCHEDULE (RC-2)– Part 1

See instructions before completing this form. Must be submitted with PART 2

Section A: Local Government Unit

TRUMBULL COUNTY AUDITOR-ALL UNITS

(Local Government Entity)	(Unit)		
<i>Lora SuperaK</i>	<i>Lora SuperaK</i>	<i>Deputy Auditor</i>	<i>9-29-17</i>
(Signature of Responsible Official)	(Name)	(Title)	(Date)

Section B: Records Commission

TRUMBULL COUNTY Records Commission 330-675-2518 (Lynn Wallace-Smith)

160 High St NW	Warren	OH	44481	(Telephone Number) TRUMBULL
(Address)	(City)	(Zip Code)	(County)	

To have this form returned to the Records Commission electronically, include an email address:

RSWallac@Co.Trumbull.OH.US

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

<i>Shelley A. Godfrey</i>	<i>10/18/17</i>
Records Commission Chair Signature	Date

Section C: Ohio History Connection - State Archives

<i>Amanda Rindler</i>	<i>Local Government Records Archivist</i>	<i>10/28/17</i>
Signature	Title	Date

Section D: Auditor of State

<i>Martin E. Mueh</i>	<i>Records Manager</i>	<i>11-8-17</i>
Signature	Title	Date

Please Note: The State Archives retains RC-2 forms permanently. It is strongly recommended that the Records Commission retain a permanent copy of this form

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2

See instructions before completing this form.

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
RE-29	AMENDING SCHEDULE RE-29 FROM:		Paper		<input type="checkbox"/>
RE-29	SUPPLEMENTAL ROLL BACK APPLICATIONS 2.5% ROLL BACK: Application from property owner necessary to receive tax reduction.	Permanent	Paper		<input type="checkbox"/>
RE-29	AMENDING SCHEDULE RE-29 TO:		Paper		<input type="checkbox"/>
RE-29	SUPPLEMENTAL ROLL BACK APPLICATIONS 2.5% ROLL BACK: Application from property owner necessary to receive tax reduction.	5 Years	Paper		<input type="checkbox"/>
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